



St Joseph's Education Board

2020 Annual General Meeting

Board Committee Report

Masterplan Subcommittee

Objective for the project/committee

- Facilitate the development of a progressive Master Plan for St Joseph's Primary Northcote that:
 - Aligns with the School Improvement Plan
 - Supports the existing pedagogy and identifies opportunities for future learning and teaching environments
 - Informs, influences and guides decisions on academic, business and financial investment

What has been completed in 2020 (include key products/deliverables)

- Established the 2020 Master planning subcommittee/working party. Membership includes Mary Kearney, Lewis Cormie, Jody Uren, Fiona Ehmer and Sarah Whyte
- Mary, Lewis and Jody (Subcommittee representatives) attended a Master planning session facilitated by Mr Col Makin – Representative from Building and Infrastructure at Catholic Education Melbourne (CEM). The session provided data on The Northcote parish and trends to inform school enrolment assumptions.
- The Master planning process was presented to Education Board at the August meeting. It was relayed that the Archdiocese of Melbourne defines a masterplan as the blueprint or plan of the desired future configuration of the school's facilities in order to meet the needs of existing and future students. The masterplan is to be endorsed by Catholic Education Melbourne as a prerequisite for any future grants or funding of school infrastructure.
- Subcommittee members worked collaboratively to develop the Masterplan brief.
NB: Vicki Jamieson and Sarah Whyte both parents at St Joseph's (non-subcommittee members) offered additional support and expertise in the areas of Strategic Planning and Design throughout the development process of the Masterplan brief. Sarah has since joined the subcommittee on an ongoing basis.
- Masterplan brief finalised and sent to Wayne Hay At CEM for approval
- The 2020 Education Board ratified a voluntary building levy to raise funds to support progression of the Master Plan in lieu of social activities that have raised funds for such endeavours in the pre COVID environment. (see notes re Building Fund in Additional Information)

What has not been completed in 2020

N/A

Additional information

- St Joseph's Parish maintains a School Building Fund account – all money held in this account, is paid directly to the school to be used solely for any capital improvements and maintenance of the school building. The School Building Fund is currently inactive, but is still registered with the Australian Taxation Office as a deductible gift recipient and as such is eligible to provide donors with a receipt. This year the decision was made to invite families to contribute to the Building

Fund in order to financially support the development of the Master Plan and subsequent capital works. A letter will be sent out to families inviting them to contribute in Term 4 2020 and Term 2 2021. All contributions are 100% tax deductible.

- In 2019 an application for a \$20,000 grant to develop the masterplan was lodged under a Federal Government scheme – however we were unsuccessful in our application.
- The Masterplan development is an ongoing process, next step is to Engage an architect/and or technical experts to undertake an investigation and analysis and prepare a response to the Masterplan brief and an overall Master Plan report.