

St Joseph's Primary School Enrolment Policy



St Joseph's Primary School is a school which operates with the consent of the Catholic Archbishop of Melbourne and is owned, operated and governed by Melbourne Archdiocese Catholic Schools Ltd (MACS).

Principles

At St Joseph's Primary School we strive to be welcoming and inclusive and to collaborate with parents as partners in the education of their child, while making every effort to ensure a Catholic education is accessible to every Catholic family through the provision of family-friendly fee policies and fee relief.

We are open and welcoming and do everything reasonable to accommodate the individual needs of each student. The MACS Board encourages and supports its schools to extend particular assistance to children who are poor, disadvantaged or considered most at risk.

Parents who wish to accept a place in a MACS school for their children will be required to agree and sign an Enrolment Agreement with MACS, represented by the Principal, for enrolment at the particular School.

We are required to collect and retain particular information about parents and their child in accordance with this Framework. Parents are required to provide particular information about their child during the enrolment procedure in order for our governing body to meet its duty of care obligations and to satisfy government requirements.

Inclusiveness

St Joseph's Primary School strives to be open and welcoming to all students, regardless of their background, and does everything reasonable to accommodate each student's individual needs. We aim and give priority to enrol Catholic and Orthodox children and also welcome children of other Christian denominations, nonChristians or children of no religious affiliation.

Partnership between parents/guardians/carers and St Joseph's Primary School

Parents/guardians/carers are the first educators of their children. By enrolling a child in St Joseph's Primary School, parents/guardians/carers are entering into a partnership to promote and support their child's education. While the school promotes access to a Catholic education through the school enrolment policy, it is the parent/guardian/carers' responsibility to support the school in furthering the spiritual and academic life of their child.

Enrolment Priorities

Our priorities for enrolment has been approved by our governing body, the MACS Board. The Board requires St Joseph's Primary School to follow this Enrolment Policy.

Our priorities are:

- Children with a familial relationship:
 - siblings of children who are enrolled at, or have previously attended the school
 - daughters/sons of former students
- Catholic children who are residents of the school catchment
- Orthodox/Christian/Non-Christian children who are residents of the school catchment

- Catholic children who are not residents of the school catchment
- Orthodox/Christian/Non-Christian children who are not residents of the school catchment.

Enrolment is subject to the maximum capacity of the school - lodging an Enrolment Form does not guarantee enrolment at St Joseph's Northcote School.

Definitions

Enrolment catchment area: A defined area from which a School enrolls students as officially designated to a School by the MACS Board. Our catchment area is the Parish of St Joseph's Northcote.

Catholic: A child is considered Catholic if they have been baptised and can provide a Certificate of Baptism from a Catholic Parish.

Orthodox: Includes children from non-Catholic Eastern churches. That is, Greek Orthodox, Coptic Orthodox, Ukrainian Orthodox, Russian Orthodox, Serbian Orthodox and Other Orthodox.